

Common questions during a job interview

The job and your background

1. Who are you? Can you tell me a little bit about your background?
2. Why are you applying for this job?
3. Why do you want to work at this company?
4. Why do you think that this job would suit you?
5. What experience do you have that could add something to this job?
6. What are your expectations of this job?
7. What are your dreams as regards work?
8. Why did you choose to study to become an economist/engineer/HR specialist, etc?
9. Why do you want to leave/did you leave your last job?
10. Describe some achievements at your last workplace that pleased you, and why.
11. How long do you think you will stay with us if you get this job?
12. What does the role of consultant/auditor/marketing specialist/salesperson, etc. mean to you?
13. What do you know about us?
14. How did you make contact with our company?
15. When can you start working with us?
16. What are your expectations of this job and of our company?
17. Solve case study: If you were to encounter this situation... how would you resolve it?

Personality

18. What are your strengths? Explain.
19. What are your weaknesses? Explain.
20. Tell me about something that you are really proud of in your work, and why.
21. If someone in your family or a close friend had to describe you in three words, which words would they be?
22. If a manager were to describe you, how would he/she describe your work contribution and your social skills?
23. What makes you happy? Angry? Sad? Worried?

Stress/conflict/travel

24. What makes you stressed?
25. How do you react in stressful situations?
26. How do you react when faced with new tasks at work?
27. How do you react when something has to be resolved suddenly without your being warned?
28. How do you react when someone criticises you?
29. How do you react when someone praises you?
30. Describe a conflict you had during the past year and how you resolved it.
31. How patient are you?
32. How do you react if a task at work does not turn out as you had imagined?
33. How do you feel about working overtime?
34. Do you prefer working alone or in a group?
35. How do you feel about collaborating with others?
36. How do you feel about working in projects?

37. How do you feel about speaking in front of a group?
38. How do you feel about travelling?
39. How do you feel about working irregular hours?
40. Which languages do you speak?

Leadership and work

41. How do you think a good manager behaves?
42. Do you like managing?
43. Why would you be a good manager?
44. What is your role in a group?
45. In your eyes, what does the ideal workplace look like?
46. What motivates you to work?
47. What qualities do you value in your work colleagues? Why?

Leisure and future

48. How do you see your life in five years?
49. Have you become involved in anything outside your studies/work?
50. What is your family situation?
51. What do you do in your spare time?

Wages and references

53. What are your wage requirements?
54. What do you think your referees will say about you, both positive and negative?